

ADMINISTRATIVE SEPARATION PROCESSING NOTICE

Supporting Directive MILPERSMAN 1910-402

NAVPERS 1910/31 (Rev. 08-2019)

PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE

Date: 11 May 20

1. From: Commanding Officer, Training Support Center San Diego

2. UIC: 61690

3. To: (b)(6) USN

REASONS FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

(4a) Separation by reason of Misconduct, Drug Abuse as evidenced by VUCMJ Article 112a - Wrongful use of a controlled substance (Fentanyl) on or about 17 December 2020.

MILPERSMAN
1910-146

(4b)

(4c)

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-168 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BE ON RIGHTS UNTIL AN APPROPRIATE BLOCK

SELECT

WAVE

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)

(b)(6)

6. To submit statements to the administrative board or to the separation authority in lieu of a board.

7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.)

8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)

9. To representation at an administrative board by qualified counsel.

10. To representation at an administrative board by civilian counsel at your own expense.

11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

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Page 1 of 2

ENCLOSURE (1)

ADMINISTRATIVE SEPARATION PROCESSING NOTICE

Supporting Directive MILPERSMAN 1910-402

NAVPER 1910/31 (Rev. 08-2019)

PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE (Continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.

13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.

14. **For members who are reservists not on active duty:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve, and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.

15. **For members subject to reimbursement:** You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.

16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:

18. Address of Military Counsel:

19. Phone Number:

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)

YES

NO

N/A

20. Do you intend to file an appeal?

☐☐☒

21. Do you request separation before your appeal is decided or time for appeal has passed?

☐☐☒

COMMANDER CERTIFICATION (COMMANDING OFFICER OR AUTHORIZED REPRESENTATIVE)

22. Certifier's Name (Last, First, MI):

(b)(6)

24. Date:

11 May 20

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI)

(b)(6)

26. Service Member's Signature:

(b)(6)

27. Date:

11 MAY 20

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI)

(b)(6)

29. Service Member's Signature:

(b)(6)

30. Date:

11 MAY 20

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)

32. Counsel's Signature:

33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015)

Supporting Directive MILPERSMAN 1910-402/404

PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE

Date: 11-Jun-2020

1. From: COMMANDING OFFICER, USS CARL VINSON (CVN-70)

2. UIC: 20993

3. To: (b)(6) USN

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

(4a) Separation by Reason of Misconduct - Drug Abuse as evidenced by your positive urinalysis for marijuana on or about 13 May 2020.

1910-146

(4b)

(4c)

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

ELECT

WAVE

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)

6. To submit statements to the administrative board or to the separation authority in lieu of a board.

7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.)

8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)

9. To representation at an administrative board by qualified counsel.

10. To representation at an administrative board by civilian counsel at your own expense.

11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

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ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPER 1910/31 (Rev. 06-2015)

Supporting Directive MILPERSMAN 1910-402/404
PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. **For members who are reservists not on active duty:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. **For members subject to reimbursement:** You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)

	YES	NO	NA
20. Do you intend to file an appeal?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

COMMAND CERTIFICATION (COMMANDING OFFICER OR "BY DIRECTION")

22. Certifier's Name (Last, First, MI): (b)(6) LNC, USN, BYDIRCO	23. Certifier's Signature: (b)(6)	24. Date: 11 Jun 20
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MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI): (b)(6) USN	26. Service Member's Signature: (b)(6)	27. Date: 11 JUN 20
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MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI): (b)(6) USN	29. Service Member's Signature: (b)(6)	30. Date: 11 JUN 20
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COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE

Date: 27 January 2020

1. From: Commanding Officer, Naval Mobile Construction Battalion FIVE (NMCB 5) 2. JIC: 55115

3. To: (b)(6) U.S. Navy

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING **MILPERSMAN REFERENCE**

(4a) SEPARATION BY REASON OF MISCONDUCT- DRUG ABUSE AS EVIDENCED BY THE POSITIVE URINALYSIS OF 12 AUGUST 2019 AND NAVPERS 1626/7 REPORT AND DISPOSITION OF OFFENSES OF 23 JANUARY 2020. MEMBER WAIVES RIGHT TO ADMINISTRATIVE BOARD AS STIPULATED IN MEMORANDUM OF NON-JUDICIAL PUNISHMENT AGREEMENT OF 10 JANUARY 2020. 1910-146

(4b)

(4c)

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)
6. To submit statements to the administrative board or to the separation authority in lieu of a board.
7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.)
8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)
9. To representation at an administrative board by qualified counsel.
10. To representation at an administrative board by civilian counsel at your own expense.
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
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17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)	YES	NO	NA
20. Do you intend to file an appeal?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

COMMAND CERTIFICATION (COMMANDING OFFICER OR BY DIRECTION)

22. Certifier's Name (Last, First, MI): (b)(6) By direction	23. Certifier's Signature: (b)(6)	24. Date: 27 Jan 2020
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MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI): (b)(6)	26. (b)(6)	27. Date: 27 Jan 2020
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MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI): (b)(6)	29. (b)(6)	30. Date: 27 Jan 2020
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COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI):	32. Counsel's Signature:	33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPER 1910/31 (Rev. 08-2019)

Supporting Directive MILPERSMAN 1910-402
PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE

Date: 23-Oct-2020

1. From: COMMANDING OFFICER, USS GEORGE H. W. BUSH (CVN 77)

2. UIC: 23170

3. To: (b)(6) USN

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

(4a) Separation by Reason of Misconduct - Pattern of Misconduct (As evidenced by Non-Judicial Punishment dtd 14 May 2020 and Non-Judicial Punishment dtd 22 October 2020 within current term of enlistment)

1910-140

(4b) Separation by Reason of Misconduct - Drug Abuse (As evidenced by positive urinalysis for THC 33 ng/ml dated 16 September 2020).

1910-146

(4c)

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

ELECT

WAIVE

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)

6. To submit statements to the administrative board or to the separation authority in lieu of a board.

7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.)

8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)

9. To representation at an administrative board by qualified counsel.

10. To representation at an administrative board by civilian counsel at your own expense.

11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

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ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 08-2019)

Supporting Directive MILPERSMAN 1910-402

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ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
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15. **For members subject to reimbursement:** You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:

18. Address of Military Counsel:

19. Phone Number:

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)

YES NO N/A

20. Do you intend to file an appeal?

☐ ☐ ☒

21. Do you request separation before your appeal is decided or time for appeal has passed?

☐ ☐ ☒

COMMAND CERTIFICATION (COMMANDING OFFICER OR "BY DIRECTION")

22. Certifier's Name (Last, First, MI):

(b)(6)

24. Date:

(b)(6)

LT, JAGC, USN, BYDIRCO

23 Oct 20

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI)

(b)(6)

26. Service Member's Signature:

(b)(6)

27. Date:

Oct 23

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI)

(b)(6)

29. Service Member's Signature:

(b)(6)

30. Date:

Oct 23

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)

32. Counsel's Signature:

33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

NOTIFICATION PROCEDURE

Date: 1 November 2019

1. From: Commanding Officer, Mid-Atlantic Regional Maintenance Center, Norfolk, VA

2. UIC: 50094

3. To: (b)(6) USN

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

(MILPERSMAN REFERENCE)

(4a) Separation by Reason of Misconduct - Drug Abuse (as evidenced by your positive urinalysis for THC (marijuana) on or about 14 August 2019)

1910-146

(4b) AND NO OTHERS...

N/A

(4c) N/A

N/A

Least Favorable Characterization of Service Possible is General (Under Honorable Conditions).

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

ELECT

WAIVE

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)

6. To submit a written statement for consideration by separation authority.

7. To obtain copies of documents that will be forwarded to the separation authority supporting basis for proposed separation. (Classified documents will be summarized in unclassified form.)

8. To request an administrative board, if you have 6 or more years of total active and or reserve military service. (Failure to appear without good cause constitutes a waiver to be present at administrative board.)

9. To representation at an administrative board by qualified counsel, if you have 6 or more years of total active and or reserve military service.

10. To representation at an administrative board by civilian counsel at your own expense, if you have 6 or more years of total active or reserve military service.

11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

12. To general court-martial convening authority (GCMCA) review, if you have less than 6 years of total active and or reserve military service. GCMCA staff members' cases must be forwarded to another officer having GCMCA or Navy Personnel Command (PERS-832) for review. If elected, GCMCA or higher assumes separation authority responsibility.

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Page 1 of 2
 ENCLOSURE (1)

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 05-2015)

Supporting Directive MILPERSMAN 1910-402/404
PREVIOUS EDITIONS ARE OBSOLETE

NOTIFICATION PROCEDURE (continued)

ADDITIONAL NOTICE:

13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from the date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
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17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT, INITIAL APPROPRIATE BLOCK)	YES	NO	N/A
20. Do you intend to file an appeal?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COMMAND CERTIFICATION (COMMANDING OFFICER OR BY DIRECTION)

22. Certifier's Name (Last, First, MI): (b)(6) LNC(EXW/SW/AW), USN, BYD	23. Certifier's Signature: (b)(6)	24. Date: 1 Nov 19
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MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI): (b)(6) USN	26. Service Member's Signature: (b)(6)	27. Date: 01 NOV 19
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MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI): (b)(6) USN	29. Service Member's Signature: (b)(6)	30. Date: 01 NOV 19
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COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:

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PRIVACY SENSITIVE

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ENCLOSURE (1)

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPERS 1910/31 (Rev. 10-2014) PREVIOUS EDITIONS ARE OBSOLETE

NOTIFICATION PROCEDURE

Date: 10 December 2019

1. FROM Commanding Officer, Strike Fighter Squadron ONE THREE ONE 2. UIC 63934

3. TO (b)(6) USN (b)(6)

REASON(s) FOR ADMINISTRATIVE SEPARATION PROCESSING		MILPERSMAN REFERENCE
(4a)	Separation by Reason of Misconduct - Drug Abuse as evidenced by (b)(6) Navy Drug Testing Program results from 04 December 2019.	1910-146
(4b)		
(4c)		

LEAST FAVORABLE CHARACTERIZATION OF SERVICE POSSIBLE IS GENERAL (UNDER HONORABLE CONDITIONS)
 IF YOUR SEPARATION IS APPROVED, IT WILL RESULT IN DISCHARGE, SUSPENDED DISCHARGE, RELEASE FROM ACTIVE DUTY TO A RESERVE COMPONENT, TRANSFER FROM SELECTED RESERVE TO INDIVIDUAL READY RESERVE (IRR), OR RELEASE FROM CUSTODY OR CONTROL OF THE U.S. NAVY. IF APPLICABLE, MILPERSMAN 1910-186 IS NOT A REASON FOR ADMINISTRATIVE SEPARATION PROCESSING.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK) **ELECT** **WAIVE**

5. TO CONSULT WITH QUALIFIED COUNSEL. YOU MAY CONSULT WITH CIVILIAN COUNSEL RETAINED AT YOUR OWN EXPENSE. (NON-LAWYER COUNSEL MAY BE APPOINTED AS DETERMINED BY COMMANDING OFFICER.)
6. TO SUBMIT A WRITTEN STATEMENT FOR CONSIDERATION BY SEPARATION AUTHORITY.
7. TO OBTAIN COPIES OF DOCUMENTS THAT WILL BE FORWARDED TO THE SEPARATION AUTHORITY SUPPORTING BASIS FOR PROPOSED SEPARATION. (CLASSIFIED DOCUMENTS WILL BE SUMMARIZED IN UNCLASSIFIED FORM.)
8. TO REQUEST AN ADMINISTRATIVE BOARD, IF YOU HAVE 6 OR MORE YEARS OF TOTAL ACTIVE AND/OR RESERVE MILITARY SERVICE. (FAILURE TO APPEAR WITHOUT GOOD CAUSE CONSTITUTES A WAIVER TO BE PRESENT AT ADMINISTRATIVE BOARD.)
9. TO REPRESENTATION AT AN ADMINISTRATIVE BOARD BY QUALIFIED COUNSEL, IF YOU HAVE 6 OR MORE YEARS OF TOTAL ACTIVE AND/OR RESERVE MILITARY SERVICE.
10. TO REPRESENTATION AT AN ADMINISTRATIVE BOARD BY CIVILIAN COUNSEL AT YOUR OWN EXPENSE, IF YOU HAVE 6 OR MORE YEARS OF TOTAL ACTIVE/OR RESERVE MILITARY SERVICE.
11. IF APPLICABLE, TO REQUEST TRANSFER TO FLEET RESERVE/RETIRED/RETIRED RESERVE LIST UNDERSTANDING THAT YOU HAVE THE RIGHT TO AN ADMINISTRATIVE BOARD TO RECOMMEND RETIREMENT IN YOUR CURRENT OR A REDUCED PAYGRADE. IF YOU WAIVE SUCH BOARD, A REDUCTION TO REDUCED PAYGRADE UPON TRANSFER MAY BE DIRECTED IF YOU ARE BEING PROCESSED FOR MISCONDUCT. MEMBERS MUST HAVE 20 YEARS OF CREDITABLE ACTIVE DUTY SERVICE TO ELECT.
12. TO GENERAL COURT-MARTIAL CONVENING AUTHORITY (GCMCA) REVIEW, IF YOU HAVE LESS THAN 6 YEARS OF TOTAL ACTIVE AND/OR RESERVE MILITARY SERVICE. GCMCA STAFF MEMBERS CASES MUST BE FORWARDED TO ANOTHER OFFICER HAVING GCMCA OR NAVY PERSONNEL COMMAND (PERS-832) FOR REVIEW. IF ELECTED, GCMCA OR HIGHER ASSUMES SEPARATION AUTHORITY RESPONSIBILITY.

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Page 1 of 2
 Enclosure (1)

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPER 1910/31 (Rev. 10-2014)

Supporting Directive MILPERSMAN 1910-402/404
PREVIOUS EDITIONS ARE OBSOLETE

NOTIFICATION PROCEDURE (CONTINUED)

ADDITIONAL NOTICE

13. FOR MEMBERS ON ACTIVE DUTY NOT IN CIVILIAN CONFINEMENT, YOU ARE ADVISED THAT SEPARATION PROCEEDINGS IN YOUR CASE WILL BE SUSPENDED FOR A PERIOD OF 2 DAYS FROM THE DATE THIS NOTICE IS DELIVERED TO YOU PERSONALLY IN ORDER TO GIVE YOU A REASONABLE OPPORTUNITY TO EXERCISE RIGHTS SET FORTH HEREIN. FAILURE TO RESPOND WILL CONSTITUTE A WAIVER OF ALL RIGHTS AND PROCESSING MAY CONTINUE IN YOUR ABSENCE.

14. FOR MEMBERS WHO ARE RESERVISTS NOT ON ACTIVE DUTY, YOU ARE ADVISED THAT SEPARATION PROCEEDINGS IN YOUR CASE WILL BE SUSPENDED FOR A PERIOD OF 30 DAYS FROM THE DATE THAT THIS NOTICE IS DELIVERED TO YOU PERSONALLY OR RECEIVED AT YOUR DESIGNATED MAILING ADDRESS TO GIVE YOU A REASONABLE OPPORTUNITY TO EXERCISE RIGHTS SET FORTH HEREIN. FAILURE TO RESPOND WILL CONSTITUTE A WAIVER OF ALL RIGHTS AND PROCESSING MAY CONTINUE IN YOUR ABSENCE. IF YOUR SEPARATION INVOLVES TRANSFER TO IRR, YOU ARE ADVISED THAT CHARACTERIZATION OF SERVICE UPON TRANSFER TO THE IRR, ALSO, WILL CONSTITUTE TENTATIVE CHARACTERIZATION OF SERVICE UPON DISCHARGE AT COMPLETION OF NAVAL SERVICE OBLIGATION, UNLESS YOU TAKE AFFIRMATIVE ACTION TO AFFILIATE WITH A DRILLING UNIT OF SELECTED RESERVE; AND YOU PARTICIPATE SATISFACTORILY AS A DRILLING MEMBER OF THE SELECTED RESERVE FOR A PERIOD OF TIME WHICH, WHEN ADDED TO ANY PRIOR SATISFACTORY SERVICE DURING THIS PERIOD OF OBLIGATED SERVICE, EQUALS PERIOD OF OBLIGATED SERVICE. IF YOU SUBMIT EVIDENCE OF COMPLETION OF ABOVE, SEPARATION AUTHORITY MAY ASSIGN A MORE FAVORABLE CHARACTERIZATION OF SERVICE. IF YOU DO NOT SUBMIT SUCH EVIDENCE, CHARACTERIZATION OF SERVICE IS SAME AS CHARACTERIZATION OF SERVICE UPON TRANSFER FROM ACTIVE DUTY OR SELECTED RESERVE TO IRR. IF YOU ARE IN RECORDS REVIEW (NON-DRILLING) STATUS, YOU ARE ENTITLED TO PERMISSIVE (NO-COST) ORDERS TO ATTEND ANY ADMINISTRATIVE BOARD HEARING TO WHICH YOU MAY BE ENTITLED.

15. FOR MEMBERS SUBJECT TO REIMBURSEMENT, YOU ARE ADVISED THAT YOU MAY BE SUBJECT TO A REIMBURSEMENT REQUIREMENT FOR RECOUPMENT OF ADVANCE EDUCATION ASSISTANCE COSTS, BONUSES, OR SPECIAL PAYS.

16. FOR MEMBERS IN CIVIL CONFINEMENT, YOU ARE ADVISED THAT SEPARATION PROCEEDINGS IN YOUR CASE WILL BE SUSPENDED FOR A PERIOD OF 30 DAYS FROM THE DATE THIS NOTICE IS DELIVERED TO YOU PERSONALLY OR RECEIVED AT YOUR CONFINEMENT ADDRESS IN ORDER TO GIVE YOU A REASONABLE OPPORTUNITY TO EXERCISE RIGHTS SET FORTH HEREIN. FAILURE TO RESPOND WILL CONSTITUTE A WAIVER OF ALL RIGHTS AND PROCESSING MAY CONTINUE IN YOUR ABSENCE. IF YOU ARE ELIGIBLE AND HAVE ELECTED AN ADMINISTRATIVE BOARD, AND YOU ARE UNABLE TO MAKE ARRANGEMENTS WHICH WOULD ALLOW YOU TO APPEAR IN PERSON BEFORE THE BOARD, PROCEEDINGS WILL CONTINUE IN YOUR ABSENCE. IN THIS EVENT, HOWEVER, YOU MAY BE REPRESENTED BEFORE THE BOARD BY YOUR COUNSEL. THE BELOW NAMED COUNSEL HAS BEEN APPOINTED YOUR MILITARY COUNSEL FOR CONSULTATION AND/OR REPRESENTATION FOR THIS ACTION.

17. NAME OF MILITARY COUNSEL:

LT (b)(6)

18. ADDRESS OF MILITARY COUNSEL:

2150 DEFENSE
SOUTHEAST

19. PHONE NUMBER

CIVILIAN CONVICTION APPEAL INFORMATION
(RESPONDENT INITIAL/ APPROPRIATE BLOCK)

YES NO N/A

20. DO YOU INTEND TO FILE AN APPEAL?

21. DO YOU REQUEST SEPARATION BEFORE YOUR APPEAL IS DECIDED OR TIME FOR APPEAL HAS PASSED?

COMMAND CERTIFICATION (COMMANDING OFFICER OR "BY DIRECTION")

22. CERTIFIER'S NAME (LAST, FIRST, MI)

(b)(6)

(b)(6)

24. DATE

14 DEC

MEMBER CERTIFICATION

25. I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

26. DATE

27. DATE

10 DEC 19

28. MY RESPONSE TO THIS NOTICE IS COMPLETE.

29. DATE

30. DATE

10 DEC 19

31. COUNSEL CERTIFICATION (IF APPLICABLE)

32. SIGNATURE OF COUNSEL:

33. DATE

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Page 2 of 2
Enclosure (1)

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 08-2019)

Supporting Directive MILPERSMAN 1910-402

PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE

Date: 12-Dec-2019

1. From: Commanding Officer, Trident Refit Facility, Bangor

2. UIC: 68438

3. To: (b)(6) USN

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

(4a) Misconduct - Drug Abuse as evidenced by a positive urinalysis.

1910-146

(4b)

(4c)

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

ELECT

WAIVE

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)

6. To submit statements to the administrative board or to the separation authority in lieu of a board.

7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.)

8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)

9. To representation at an administrative board by qualified counsel.

10. To representation at an administrative board by civilian counsel at your own expense.

11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

(b)(6)

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 08-2019)

Supporting Directive MILPERSMAN 1910-402
PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. **For members who are reservists not on active duty:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. **For members subject to reimbursement:** You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)	YES	NO	N/A
20. Do you intend to file an appeal?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

COMMAND CERTIFICATION (COMMANDING OFFICER OR "BY DIRECTION")

22. Certifier's Name (Last, First, MI): (b)(6) BYDIRCO	24. Date: 12/Dec 18
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MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI): (b)(6) USN	26. Service Member's Signature: (b)(6)	27. Date: 12 Dec 19
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MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI): (b)(6) USN	29. Service Member's Signature: (b)(6)	30. Date: 12 Dec 19
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COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPER 1910/31 (Rev. 08-2015)

Supporting Directive MILPERSMAN 1910-402/404

PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE

Date: 31-Oct-2019

1. From: Commanding Officer, USS THEODORE ROOSEVELT (CVN 71)

2. UIC: 21247

3. To: (b)(6) USN

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

(4a) SEPARATION BY REASON OF MISCONDUCT - Drug abuse as evidenced by positive urinalysis for MDMA on or about 16 September 2019.

1910-146

(4b)

(4c)

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-168 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

ELECT

WAVE

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)

6. To submit statements to the administrative board or to the separation authority in lieu of a board.

7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.)

8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)

9. To representation at an administrative board by qualified counsel.

10. To representation at an administrative board by civilian counsel at your own expense.

11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPER 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

Supporting Directive MILPERSMAN 1910-402/404

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. For members on active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. For members who are reservists not on active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-ccsl) orders to attend any administrative board hearing to which you may be entitled.
15. For members subject to reimbursement: You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. For members in civil confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)	YES	NO	N/A
20. Do you intend to file an appeal?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COMMAND CERTIFICATION (COMMANDING OFFICER OR "BY DIRECTION")

22. Certifier's Name (Last, First, MI): (b)(6) LCDR, JAGC, USN, BYDIRCO	23. Certifier's Signature: (b)(6)	24. Date: 31 Oct 19
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MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI): (b)(6)	26. Service Member's Signature: (b)(6)	27. Date: 31 OCT 19
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MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI): (b)(6)	29. Service Member's Signature: (b)(6)	30. Date: 31 OCT 19
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COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 08-2019) PREVIOUS EDITIONS ARE OBSOLETE

Supporting Directive MILPERSMAN 1910-402

ADMINISTRATIVE BOARD PROCEDURE

Date: 23-Jan-2020

1. From: Commanding Officer, Training Support Center, San Diego

2. UIC: 61690

3. To: (b)(6)

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

(4a) Separation by reason of Drug Abuse as evidence by VUCMJ Article 112a - Wrongful use, possession, etc.; of a controlled substance (Marijuana) on or about 20 October until 04 November 2019, 21 October 2019 (28ng), 04 November 2019 (2113ng), 12 November 2019 (1991ng), and 24 November 2019.

MPM 1910-146

(4b) Misconduct - Commission of a Serious Offense as evidenced by VUCMJ Article 92 - Failure to obey order or regulation on or about 20 October until 04 November 2019, on various occasions, violate a lawful general regulation, to wit: Paragraph 5b, Secretary of the Navy Instruction 5300.28E, dated 23 May 2011, by wrongfully possessing drug abuse paraphernalia, to wit: a Dab Pen

MPM 1910-142

(4c)

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

ELECT

WAIVE

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)

(b)(6)

6. To submit statements to the administrative board or to the separation authority in lieu of a board.

7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.)

8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)

9. To representation at an administrative board by qualified counsel.

10. To representation at an administrative board by civilian counsel at your own expense.

11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

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ENCLOSURE (1)

Page 1 of 2

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 08-2019)

Supporting Directive MILPERSMAN 1910-402
PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. For members on active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. For members who are reservists not on active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. For members subject to reimbursement: You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. For members in civil confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action:

17. Name of Military Counsel: (b)(6) LT [REDACTED] JAGC, USN	18. Address of Military Counsel: DEFENSE SERVICE OFFICE WEST	19. Phone Number: (b)(6)
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CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)	YES	NO	N/A
20. Do you intend to file an appeal?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

COMMAND CERTIFICATION (COMMANDING OFFICER OR BY DIRECTION)

22. Certifier's Name (Last, First, MI): (b)(6)	24. Date: 23 JAN 20
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MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI): (b)(6)	26. Service Member's Signature: (b)(6)	27. Date: 23 JAN 20
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MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI): (b)(6)	29. Service Member's Signature: (b)(6)	30. Date: 23 JAN 20
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COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI): (b)(6)	33. Date: 23 JAN 20
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ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE

Date: 02-May-2019

1. From: Commanding Officer, Naval Health Clinic Oak Harbor

2. UIC: 66097

3. To: (b)(6) USN

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

(4a) Misconduct due to drug abuse as evidence by positive unanalysis of 18 March 2019 and NJP of 2 May 2019

1910-146

(4b)

(4c)

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

ELECT

WAIVE

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)

6. To submit statements to the administrative board or to the separation authority in lieu of a board.

7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.)

8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)

9. To representation at an administrative board by qualified counsel.

10. To representation at an administrative board by civilian counsel at your own expense.

11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

(b)(6)

ADMINISTRATIVE SEPARATION PROCESSING NOTICE

Supporting Directive MILPERSMAN 1910-402/404

NAVPERS 1910/31 (Rev. 06-2015)

PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.

13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.

14. **For members who are reservists not on active duty:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.

15. **For members subject to reimbursement:** You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.

16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:

18. Address of Military Counsel:

19. Phone Number:

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)

YES

NO

N/A

20. Do you intend to file an appeal?

☐☐☒

21. Do you request separation before your appeal is decided or time for appeal has passed?

☐☐☒

COMMAND CERTIFICATION (COMMANDING OFFICER OR "BY DIRECTION")

22. Certifier's Name (Last, First, MI):

23. Certifier's Signature:

24. Date:

(b)(6)

LT, MSC, USN (By Direction)

(b)(6)

08 MAY 19

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

(b)(6)

25. Service Member's Name (Last, First, MI)

27. Date:

(b)(6)

USN

08 MAY 19

MY RESPONSE TO THIS NOTICE IS COMPLETE.

(b)(6)

28. Service Member's Name (Last, First, MI)

30. Date:

(b)(6)

USN

08 MAY 19

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)

32. Counsel's Signature:

33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVJERS 1910/31 (Rev. 06-2015)

Supporting Directive: MILPERSMAN 1910-402/404

PREVIOUS EDITIONS ARE OBSOLETE

Date: 10-Jan-2020

1. From: Commanding Officer, Assault Craft Unit TWO

2. UIC: 53210

3. To: (b)(6) USN xxx (b)(6)

REASON FOR ADMINISTRATIVE SEPARATION PROCESSING

(4a) Separation by reason of Misconduct - Drug Abuse as evidenced by positive urinalysis results, Navy Drug Lab report on 12 July 2019 (LAN (b)(6)) 1910-146

Separation by reason of Misconduct - Drug Abuse as evidenced by positive urinalysis results, Navy Drug Lab report on 16 August 2019 (LAN (b)(6)) 1910-146

(4b) Separation by reason of Misconduct - Drug Abuse as evidenced by positive urinalysis results, Navy Drug Lab report on 31 October 2019 (LAN (b)(6)) 1910-146

Separation by reason of Misconduct - Drug Abuse as evidenced by positive urinalysis results, Navy Drug Lab report on 20 November 2019 (LAN (b)(6)) 1910-146

(4c)

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-368 is not a reason for administrative separation processing.

YOU ARE NOT TO BE DEPRIVED OF ANY RIGHTS OR BENEFITS BY THIS NOTICE

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-legal counsel may be appointed as determined by commanding officer.) (b)(6)

6. To submit statements to the administrative board or to the separation authority in lieu of a board.

7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.)

8. To request an administrative board. (Failure to appear without good reason constitutes a waiver of the right to be present at the administrative board.)

9. To representation at an administrative board by qualified counsel.

10. To representation at an administrative board by civilian counsel at your own expense.

11. If applicable, to request transfer to Fleet Reserve/Retired/Relief Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed. If you are being processed for misconduct, Members must have 20 years of creditable active duty service to elect. Approval to transfer to the Fleet Reserve/Retired/Relief Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

FOR OFFICIAL USE ONLY
 PRIVACY SENSITIVE

Page 1 of 2
 Enclosure 1

ADMINISTRATIVE SEPARATION PROCESSING NOTICE

Supporting Directive MILPERSMAN 1910-402/404

NAVPERS 1910/31 (Rev. 06-2015)

PREVIOUS EDITIONS ARE OBSOLETE.

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. For members on active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. For members who are reservists not on active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. For members subject to reimbursement: You are advised that you may be subject to a reimbursement requirement for receipt of advance education assistance costs, bonuses, or special pays.
16. For members in civil confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:

18. Address of Military Counsel:

19. Phone Number:

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)

YES

NO

N/A

20. Do you intend to file an appeal?

☐☐☒

21. Do you request separation before your appeal is decided or time for appeal has passed?

☐☐☐

COMMAND CERTIFICATION (COMMANDING OFFICER OR BY DELEGATION)

22. Officer's Name (Last, First, MI)

(b)(6)

23. Officer's Signature:

(b)(6)

24. Date:

14 JAN 20

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI)

(b)(6)

26. Service Member's Signature:

(b)(6)

27. Date:

10 JAN 20

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI)

(b)(6)

29. Service Member's Signature:

(b)(6)

30. Date:

10 JAN 20

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)

32. Counsel's Signature:

33. Date:

FOR OFFICIAL USE ONLY
PRIVACY SENSITIVEPage 2 of 2
Enclosure 1

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1810-402/404
NAVPERS 1910/31 (Rev. 08-2015) PREVIOUS EDITIONS ARE OBSOLETE

NOTIFICATION PROCEDURE

Date: 30 July 2020

1. From: Commanding Officer, USS FARRAGUT (DDG 99) 2. UIC: 23150

3. To: (b)(6)

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING **MILPERSMAN REFERENCE**

(4a) Separation by Reason of Misconduct - Drug Abuse -CO's Mast held on 22JUL20 where member admitted to drug abuse	1910-146
(4b)	
(4c)	

Least Favorable Characterization of Service Possible is General (Under Honorable Conditions).

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1810-108 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK) **ELECT** **WAIVE**

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)
6. To submit a written statement for consideration by separation authority.
7. To obtain copies of documents that will be forwarded to the separation authority supporting basis for proposed separation. (Classified documents will be summarized in unclassified form.)
8. To request an administrative board, if you have 6 or more years of total active and or reserve military service. (Failure to appear without good cause constitutes a waiver to be present at administrative board.)
9. To representation at an administrative board by qualified counsel, if you have 6 or more years of total active and or reserve military service.
10. To representation at an administrative board by civilian counsel at your own expense, if you have 6 or more years of total active or reserve military service.
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.
12. To general court-martial convening authority (GCMCA) review, if you have less than 6 years of total active and or reserve military service. GCMCA staff members' cases must be forwarded to another officer having GCMCA or Navy Personnel Command (PERS-832) for review. If elected, GCMCA or higher assumes separation authority responsibility.

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PRIVACY SENSITIVE

Page 1 of 2

ENCLOSURE 3

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPER 1910/31 (Rev. 06-2015)

Supporting Directive MILPERSMAN 1910-402/404
PREVIOUS EDITIONS ARE OBSOLETE

NOTIFICATION PROCEDURE (continued)

ADDITIONAL NOTICE

13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from the date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.

14. **For members who are reservists not on active duty:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date that this notice is delivered to you personally or received at your designated mailing address to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of the Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.

15. **For members subject to reimbursement:** You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.

16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:

18. Address of Military Counsel:

19. Phone Number:

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)

20. Do you intend to file an appeal?

YES

NO

N/A

21. Do you request separation before your appeal is decided or time for appeal has passed?

YES

NO

N/A

COMMAND CERTIFICATION (COMMANDING OFFICER OR "BY DIRECTION")

22. Certifier's Name (Last, First, MI):

(b)(6)

24. Date:

20200730

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI)

(b)(6)

27. Date:

30 JUL 20

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI)

(b)(6)

30. Date:

1 AUG 20

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)

32. Counsel's Signature:

33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE

Supporting Directive MILPERSMAN 1910-402

NAVPERS 1910/31 (Rev. 08-2019)

PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE

Date: 12/23/2020

1. From: COMMANDING OFFICER, USS JOHN C. STENNIS (CVN 74)

2. UIC: 21847

3. To: (b)(6) USN

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

(4a) PATTERN OF MISCONDUCT AS EVIDENCED BY CO'S NJP PROCEEDING OF 15 OCTOBER 2018 FOR VUCMJ ART. 134 - UNLAWFUL ENTRY; AND ART. 134 - DRUNK AND DISORDERLY CONDUCT; VIOLATION OF NAVPERS 1070/613 OF 22 OCTOBER 2018 AND CO'S NJP PROCEEDING OF 25 NOVEMBER 2020 FOR VUCMJ ART 112A - WRONGFUL USE, POSSESSION, ETC., OF CONTROLLED SUBSTANCES.

1910-140

(4b) MISCONDUCT - DRUG ABUSE AS EVIDENCED BY CO'S NJP PROCEEDING OF 25 NOVEMBER 2020 FOR VUCMJ ART 112A - WRONGFUL USE, POSSESSION, ETC., OF CONTROLLED SUBSTANCES.

1910-146

(4c)

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

(b)(6) EFFECTS WAIVER

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)

6. To submit statements to the administrative board or to the separation authority in lieu of a board.

7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.)

8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)

9. To representation at an administrative board by qualified counsel.

10. To representation at an administrative board by civilian counsel at your own expense.

11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 08-2019)

Supporting Directive MILPERSMAN 1910-402

PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. **For members who are reservists not on active duty:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. **For members subject to reimbursement:** You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)	YES	NO	N/A
20. Do you intend to file an appeal?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

COMMAND CERTIFICATION (COMMANDING OFFICER OR "BY DIRECTION")

22. Certifier's Name (Last, First, MI): (b)(6) LNC(SW/AW), USN	23. Certifier's Signature: (b)(6) By direction	24. Date: 22 DEC 2020
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MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE. (b)(6)	
25. Service Member's Name (Last, First, MI): (b)(6) USN	27. Date: 23 DEC 20
MY RESPONSE TO THIS NOTICE IS COMPLETE. (b)(6)	
28. Service Member's Name (Last, First, MI): (b)(6) USN	30. Date: 23 DEC 20

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 08-2019) PREVIOUS EDITIONS ARE OBSOLETE

Supporting Directive MILPERSMAN 1910-402

ADMINISTRATIVE BOARD PROCEDURE

Date: 23-Apr-2020

1. From: COMMANDING OFFICER, NAVAL BASE CORONADO

2. UIC: 00246

3. To: (b)(6) USN

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

(4a) SEPARATION BY REASON OF MISCONDUCT - DRUG ABUSE AS EVIDENCED BY VIOLATION OF THE UCMJ ART. 112A - POSITIVE URINALYSIS ON OR ABOUT 6 JAN 2020.

1910-146

(4b) SEPARATION BY REASON OF MISCONDUCT - COMMISSION OF A SERIOUS OFFENSE AS EVIDENCED BY VIOLATION OF THE UCMJ ART. 92 - FAILURE TO OBEY A LAWFUL GENERAL ORDER BY WRONGFULLY OPERATING A GOVERNMENT VEHICLE WITHOUT AN OFFICIAL PURPOSE.

1910-142

(4c) SEPARATION BY REASON OF MISCONDUCT - COMMISSION OF A SERIOUS OFFENSE AS EVIDENCED BY VIOLATION OF THE UCMJ ART. 108 - MILITARY PROPERTY OF THE UNITED STATES - LOSS, DAMAGE, DESTRUCTION OR WRONGFUL DISPOSITION BY CAUSING DAMAGE TO A GOVERNMENT VEHICLE IN THE SUM OF OVER \$1,000.

1910-142

(b)(6)

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-168 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

ELECT

WAVE

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)

6. To submit statements to the administrative board or to the separation authority in lieu of a board.

7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.)

8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)

9. To representation at an administrative board by qualified counsel.

10. To representation at an administrative board by civilian counsel at your own expense.

11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

(b)(6)

ADMINISTRATIVE SEPARATION PROCESSING NOTICE

Supporting Directive MILPERSMAN 1910-402

NAVPERS 1910/31 (Rev. 08-2019)

PREVIOUS EDITIONS ARE OBSOLETE

NOTIFICATION PROCEDURE (continued)

ADDITIONAL NOTICE

13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from the date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. **For members who are reservists not on active duty:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date that this notice is delivered to you personally or received at your designated mailing address to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of the Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. **For members subject to reimbursement:** You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:

18. Address of Military Counsel:

19. Phone Number:

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)

YES

NO

N/A

20. Do you intend to file an appeal?

☐☐☒

21. Do you request separation before your appeal is decided or time for appeal has passed?

☐☐☒

COMMAND CERTIFICATION (COMMANDING OFFICER OR BY DIRECTION)

22. Certifier's Name (Last, First, MI):

23. Certifier's Signature:

24. Date:

(b)(6)

(b)(6)

LT JAGC, USN, BY DIR

23 APR 20

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI)

(b)(6)

27. Date:

(b)(6)

USN

23 APR 20

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI)

(b)(6)

30. Date:

(b)(6)

USN

23 APR 20

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)

32. Counsel's Signature:

33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 08-2019) PREVIOUS EDITIONS ARE OBSOLETE

Supporting Directive MILPERSMAN 1910-402

ADMINISTRATIVE BOARD PROCEDURE

Date: 07-May-2020

1. From: COMMANDING OFFICER, USS JOHN C. STENNIS (CVN 74)

2. UIC: 21847

3. To: (b)(6)

USN

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

(4a) MISCONDUCT - DRUG ABUSE AS EVIDENCED BY CO'S NJP PROCEEDING OF 7 MAY 2020 FOR VUCMJ ART. 112A - WRONGFUL USE, POSSESSION, ETC., OF CONTROLLED SUBSTANCES.

1910-146

(4b)

(4c)

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

☒ ELECT ☐ WAIVE

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)

6. To submit statements to the administrative board or to the separation authority in lieu of a board.

7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.)

8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)

9. To representation at an administrative board by qualified counsel.

10. To representation at an administrative board by civilian counsel at your own expense.

11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 08-2019)

Supporting Directive MILPERSMAN 1910-402

PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. For members on active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. For members who are reservists not on active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. For members subject to reimbursement: You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. For members in civil confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:

18. Address of Military Counsel:

19. Phone Number:

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)

20. Do you intend to file an appeal?

YES

NO

N/A

21. Do you request separation before your appeal is decided or time for appeal has passed?

YES

NO

N/A

COMMAND CERTIFICATION (COMMANDING OFFICER OR "BY DIRECTION")

22. Certifier's Name (Last, First, MI):

(b)(6)

Signature:

24. Date:

(b)(6)

LNC(SW/AW), USN

By direction

7 May 2020

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI)

(b)(6)

27. Date:

(b)(6)

USN

7 May 2020

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI)

(b)(6)

29. Service Member's Signature:

30. Date:

(b)(6)

USN

7 May 2020

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)

32. Counsel's Signature:

33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015)

Supporting Directive MILPERSMAN 1910-402/404

PREVIOUS EDITIONS ARE OBSOLETE

NOTIFICATION PROCEDURE

Date: 22-Jan-2020

1. From: COMMANDING OFFICER, NAVSUP FLC YOKOSUKA

2. UIC: 62649

3. To: (b)(6)

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

(4a) Separation By Reason of Misconduct - Drug Abuse. During check in urinalysis member had positive results of 65 ng/mL of THC on 13 December 2019, a Schedule I controlled substance. Member disclosed he owns and uses CBD Vape Juice. Per MILPERSMAN 1910-146, OPNAVINST 5350.4D and ALNAV 057/19.

1910-146

(4b)

(4c)

Least Favorable Characterization of Service Possible is General (Under Honorable Conditions).

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

(b)(6)

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)
6. To submit a written statement for consideration by separation authority.
7. To obtain copies of documents that will be forwarded to the separation authority supporting basis for proposed separation. (Classified documents will be summarized in unclassified form.)
8. To request an administrative board, if you have 6 or more years of total active and or reserve military service. (Failure to appear without good cause constitutes a waiver to be present at administrative board.)
9. To representation at an administrative board by qualified counsel, if you have 6 or more years of total active and or reserve military service.
10. To representation at an administrative board by civilian counsel at your own expense, if you have 6 or more years of total active or reserve military service.
11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.
12. To general court-martial convening authority (GCMCA) review, if you have less than 6 years of total active and or reserve military service. GCMCA staff members' cases must be forwarded to another officer having GCMCA or Navy Personnel Command (PERS-832) for review. If elected, GCMCA or higher assumes separation authority responsibility.

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPER 1910/31 (Rev. 06-2015)

Supporting Directive MILPERSMAN 1910-402/404

PREVIOUS EDITIONS ARE OBSOLETE

NOTIFICATION PROCEDURE (continued)

ADDITIONAL NOTICE

13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from the date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
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17. Name of Military Counsel:

18. Address of Military Counsel:

19. Phone Number:

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)

YES NO NA

20. Do you intend to file an appeal?

☐ ☐ ☐

21. Do you request separation before your appeal is decided or time for appeal has passed?

☐ ☐ ☐

COMMAND CERTIFICATION (COMMANDING OFFICER OR BY DIRECTOR)

22. Certifier's Name (Last, First, MI):

(b)(6)

24. Date:

(b)(6)

22 JAN 19

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI):

26 (b)(6)

27. Date:

(b)(6)

22 JAN 19

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI)

29. Service Member's Signature:

30. Date:

(b)(6)

(b)(6)

22 JAN 19

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)

32. Counsel's Signature:

33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE Supporting Directive MILPERSMAN 1910-402/404
NAVPERS 1910/31 (Rev. 06-2015) PREVIOUS EDITIONS ARE OBSOLETE

NOTIFICATION PROCEDURE

Date: 18-Dec-2019

1. From: Commanding Officer, Naval Health Clinic Lemoore

2. UIC: 66095

3. To: (b)(6) USN

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

(4a) Separation by Reason of Misconduct- Drug Abuse as evidenced by NDSL report (b)(6) and voluntary statement to Commander Navy Region Southwest Criminal Investigations Division dated (b)(6)

1910-146

(4b) Separation by Reason of Misconduct- Commission of a Serious Offense to wit: possession of drug paraphernalia as evidenced by Commander Navy Region Southwest Criminal Investigations Division report dated (b)(6)

1910-142
1910-233

(4c)

Least Favorable Characterization of Service Possible is General (Under Honorable Conditions)

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

(b)(6) ELECT ☐ WAIVE ☐

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)

6. To submit a written statement for consideration by separation authority.

7. To obtain copies of documents that will be forwarded to the separation authority supporting basis for proposed separation. (Classified documents will be summarized in unclassified form.)

8. To request an administrative board, if you have 6 or more years of total active and or reserve military service. (Failure to appear without good cause constitutes a waiver to be present at administrative board.)

9. To representation at an administrative board by qualified counsel, if you have 6 or more years of total active and or reserve military service.

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11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

12. To general court-martial convening authority (GCMCA) review, if you have less than 6 years of total active and or reserve military service. GCMCA staff members' cases must be forwarded to another officer having GCMCA or Navy Personnel Command (PERS-832) for review. If elected, GCMCA or higher assumes separation authority responsibility.

**FOR OFFICIAL USE ONLY
 PRIVACY SENSITIVE**

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015)

Supporting Directive MILPERSMAN 1910-402/404

PREVIOUS EDITIONS ARE OBSOLETE

NOTIFICATION PROCEDURE (continued)

ADDITIONAL NOTICE

13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from the date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.

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17. Name of Military Counsel:

18. Address of Military Counsel:

19. Phone Number:

CIVILIAN CONVICTION/APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)

YES NO N/A

20. Do you intend to file an appeal?

☐ ☐ ☒

21. Do you request separation before your appeal is decided or time for appeal has passed?

☐ ☐ ☒

COMMAND CERTIFICATION (COMMANDING OFFICER OR, BY, DIRECTION)

22. Certifier's Name (Last, First, MI):

(b)(6)

24. Date:

18 DEC 19

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI)

(b)(6)

26. Service Member's Signature:

(b)(6)

27. Date:

18 DEC 19

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI)

(b)(6)

29. Service Member's Signature:

(b)(6)

30. Date:

18 DEC 19

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)

32. Counsel's Signature:

33. Date:

FOR OFFICIAL USE ONLY
 PRIVACY SENSITIVE

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPER 1910/31 (Rev. 08-2019)

Supporting Directive MILPERSMAN 1910-402

PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE

Date: 08-May-2020

1. From: COMMANDING OFFICER, USS JOHN C. STENNIS (CVN 74)

2. UIC: 21847

3. To: (b)(6) USN

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

(a) DEFECTIVE ENLISTMENTS AND INDUCTIONS - FRAUDULENT ENTRY INTO NAVAL SERVICE AS EVIDENCED BY CO'S NJP PROCEEDING OF 8 MAY 2020 FOR VUCMJ ART. 104A - FRAUDULENT ENLISTMENT.

1910-134

(b) MISCONDUCT - COMMISSION OF A SERIOUS OFFENSE AS EVIDENCED BY CO'S NJP PROCEEDING OF 8 MAY 2020 FOR VUCMJ ART. 92 - FAILURE TO OBEY ORDER OR REGULATION.

1910-142

(c) MISCONDUCT - DRUG ABUSE AS EVIDENCED BY CO'S NJP PROCEEDING OF 8 MAY 2020 FOR VUCMJ ART 112A - WRONGFUL USE, POSSESSION, ETC., OF CONTROLLED SUBSTANCES.

1910-146

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

ELECT

WAIVE

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)

(b)(6)

6. To submit statements to the administrative board or to the separation authority in lieu of a board.

7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.)

8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)

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10. To representation at an administrative board by civilian counsel at your own expense.

11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

ADMINISTRATIVE SEPARATION PROCESSING NOTICE

Supporting Directive MILPERSMAN 1910-402

NAVPERS 1910/31 (Rev. 08-2019)

PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
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17. Name of Military Counsel:

18. Address of Military Counsel:

19. Phone Number:

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)

YES NO MAY

20. Do you intend to file an appeal?

☐ ☐ ☒

21. Do you request separation before your appeal is decided or time for appeal has passed?

☐ ☐ ☒

COMMAND CERTIFICATION (COMMANDING OFFICER OR BY DIRECTION)

22. Certifier's Name (Last, First, MI):

(b)(6) LNC(SW/AW), USN

23. Certifier's Signature:

(b)(6)

By direction

24. Date:

8 MAY 20

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI)

(b)(6) USN

(b)(6)

27. Date:

8 MAY 20

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI)

(b)(6) USN

(b)(6)

e:

30. Date:

8 MAY 20

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)

32. Counsel's Signature:

33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAYPERS 1910/31 (Rev. 08-2019)

Supporting Directive MILPERSMAN 1910-402

PREVIOUS EDITIONS ARE OBSOLETE

NOTIFICATION PROCEDURE

Date: 20-Dec-2019

1. From: COMMANDING OFFICER, USS JOHN C. STENNIS (CVN 74) 2. UIC: 21847

3. To: (b)(6) USN

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

(4a) MISCONDUCT - DRUG ABUSE AS EVIDENCED BY CO'S NJP PROCEEDING OF 20 DECEMBER 2019 FOR VUCMJ ART. 112A - WRONGFUL USE, POSSESSION, ETC., OF CONTROLLED SUBSTANCES (2 SPECIFICATIONS).

1910-146

(4b)

(4c)

Least Favorable Characterization of Service Possible is General (Under Honorable Conditions).

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YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)

6. To submit a written statement for consideration by separation authority.

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12. To general court-martial convening authority (GCMCA) review, if you have less than 6 years of total active and or reserve military service. GCMCA staff members' cases must be forwarded to another officer having GCMCA or Navy Personnel Command (PERS-832) for review. If elected, GCMCA or higher assumes separation authority responsibility.

ADMINISTRATIVE SEPARATION PROCESSING NOTICE

Supporting Directive MILPERSMAN 1910-402

NAVPERS 1910/31 (Rev. 08-2019)

PREVIOUS EDITIONS ARE OBSOLETE

NOTIFICATION PROCEDURE (continued)

ADDITIONAL NOTICE

13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from the date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
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16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:

18. Address of Military Counsel:

19. Phone Number:

CIVILIAN CONVICTION/APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)

YES

NO

N/A

20. Do you intend to file an appeal?

☐☐☒

21. Do you request separation before your appeal is decided or time for appeal has passed?

☐☐☒

COMMAND CERTIFICATION (COMMANDING OFFICER OR BY DIRECTION)

22. Certifier's Name (Last, First, MI):

(b)(6)

24. Date:

(b)(6)

LCDR, JAGC, USN

23 DEC 19

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI)

26. Service Member's Signature:

27. Date:

(b)(6)

USN

(b)(6)

24 Dec 2019

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI)

29. Service Member's Signature:

30. Date:

(b)(6)

USN

(b)(6)

24 Dec 2019

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)

32. Counsel's Signature:

33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 08-2019) PREVIOUS EDITIONS ARE OBSOLETE

Supporting Directive MILPERSMAN 1910-402

NOTIFICATION PROCEDURE

Date: 9 JULY 2020

1. From: COMMANDING OFFICER, USS GEORGE H. W. BUSH (CVN 77)

2. UIC: 231 70

3. To: (b)(6) USN

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

(4a) Separation by Reason of Misconduct - Drug Abuse (as evidenced by positive urinalysis for THC 236 ng/ml dated 5 June 2020).

1910-146

(4b)

(4c)

Least Favorable Characterization of Service Possible is General (Under Honorable Conditions).

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-106 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

ELECT

WAVE

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)

6. To submit a written statement for consideration by separation authority.

7. To obtain copies of documents that will be forwarded to the separation authority supporting basis for proposed separation. (Classified documents will be summarized in unclassified form.)

8. To request an administrative board, if you have 6 or more years of total active and or reserve military service. (Failure to appear without good cause constitutes a waiver to be present at administrative board.)

9. To representation at an administrative board by qualified counsel, if you have 6 or more years of total active and or reserve military service.

10. To representation at an administrative board by civilian counsel at your own expense, if you have 6 or more years of total active or reserve military service.

11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

12. To general court-martial convening authority (GCMCA) review, if you have less than 6 years of total active and or reserve military service. GCMCA staff members' cases must be forwarded to another officer having GCMCA or Navy Personnel Command (PERS-832) for review. If elected, GCMCA or higher assumes separation authority responsibility.

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Page 1 of 2

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 08-2019) PREVIOUS EDITIONS ARE OBSOLETE

Supporting Directive MILPERSMAN 1910-402

NOTIFICATION PROCEDURE (continued)

ADDITIONAL NOTICE

13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from the date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. **For members who are residents not on active duty:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date that this notice is delivered to you personally or received at your designated mailing address to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve, and you participate satisfactorily as a drilling member of the Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. **For members subject to reimbursement:** You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from the date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:	18. Address of Military Counsel:	19. Phone Number:

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)	YES	NO	N/A
20. Do you intend to file an appeal?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Do you request separation before your appeal is decided or time for appeal has passed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COMMAND CERTIFICATION (COMMANDING OFFICER OR BY DIRECTION)

22. Certifier's Name (Last, First, MI): (b)(6) LT, JAGC, USN, BYDIRCO	23. Certifier's Signature: (b)(6)	24. Date: 9 Jul 20
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MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI): (b)(6)	26. Service Member's Signature: (b)(6)	27. Date: 09 JUL 2020
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MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI): (b)(6)	29. Service Member's Signature: (b)(6)	30. Date: 09 JUL 2020
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COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)	32. Counsel's Signature:	33. Date:

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPERS 1910/31 (Rev. 06-2015)

Supporting Directive MILPERSMAN 1910-402/404
PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE

Date: 15-Jun-2020

1. From: COMMANDING OFFICER, USS CARL VINSON (CVN-70)

2. UIC: 20993

3. To: (b)(6) USN

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

(4a) Separation by Reason of Misconduct - Drug Abuse as evidenced by Naval Base Kitsap-Bremerton Incident Report of (b)(6) pertaining to your wrongful possession of a controlled substance on or about (b)(6).

1910-146

(4b) Separation by Reason of Misconduct - Drug Abuse as evidenced by your positive urinalysis for marijuana dtd 17 April 2020.

1910-146

(4c) Separation by Reason of Misconduct - Drug Abuse as evidenced by your positive urinalysis for marijuana dtd 26 May 2020.

1910-146

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

ELECT

WAVE

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)

6. To submit statements to the administrative board or to the separation authority in lieu of a board.

7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.)

8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)

9. To representation at an administrative board by qualified counsel.

10. To representation at an administrative board by civilian counsel at your own expense.

11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

ADMINISTRATIVE SEPARATION PROCESSING NOTICE

Supporting Directive MILPERSMAN 1910-402/404

NAVPERS 1910/31 (Rev. 06-2015)

PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE:

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. **For members on active duty not in civilian confinement:** You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. **For members who are reservists not on active duty:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. **For members subject to reimbursement:** You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. **For members in civil confinement:** You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:

18. Address of Military Counsel:

19. Phone Number:

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)

YES

NO

N/A

20. Do you intend to file an appeal?

☐☐☒

21. Do you request separation before your appeal is decided or time for appeal has passed?

☐☐☒

COMMAND CERTIFICATION (COMMANDING OFFICER OR BY DIRECTION?)

22. Certifier's Name (Last, First, MI):

(b)(6)

LNC, USN, BYDIRCO

23. Certificate Signature:

(b)(6)

24. Date:

15 JUN 20

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI)

(b)(6)

USN

26. Service Member's Signature:

(b)(6)

27. Date:

15 JUN 20

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI)

(b)(6)

USN

29. Service Member's Signature:

(b)(6)

30. Date:

15 JUN 20

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)

32. Counsel's Signature:

33. Date:

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PRIVACY SENSITIVE

Page 2 of 2

ADMINISTRATIVE SEPARATION PROCESSING NOTICE
NAVPER 1910/31 (Rev. 08-2018)

Supporting Directive MILPERSMAN 1910-402

PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE

Date: 19-Nov-2020

1. From: COMMANDING OFFICER, USS JOHN C. STENNIS (CVN 74)

2. UIC: 21847

3. To: (b)(6)

USN

REASON(S) FOR ADMINISTRATIVE SEPARATION PROCESSING

MILPERSMAN REFERENCE

(4a) MISCONDUCT - COMMISSION OF A SERIOUS OFFENSE AS EVIDENCED BY CO'S NJP PROCEEDING OF 25 SEPTEMBER 2020 FOR VUCMJ ART. 86 - ABSENCE WITHOUT LEAVE, AND ART. 90 - WILLFULLY DISOBEYING SUPERIOR COMMISSIONED OFFICER (4 SPECIFICATIONS), AS EVIDENCED BY CO'S NJP PROCEEDING OF 10 SEPTEMBER 2020 FOR VUCMJ ART. 86 - ABSENCE WITHOUT LEAVE (2 SPECIFICATIONS), AND ART. 91 - INSUBORDINATE CONDUCT TOWARD WARRANT OFFICER, NON-COMMISSIONED OFFICER OR PETTY OFFICER

1910-142

(4b) MISCONDUCT - COMMISSION OF A SERIOUS OFFENSE AS EVIDENCED BY CO'S NJP PROCEEDING OF 17 NOVEMBER 2020 FOR VUCMJ ART. 91 - INSUBORDINATE CONDUCT TOWARD WARRANT OFFICER, NON-COMMISSIONED OFFICER OR PETTY OFFICER, ART 92 - FAILURE TO OBEY ORDER OR REGULATION, AND ART. 107 - FALSE OFFICIAL STATEMENT

1910-142

(4c) MISCONDUCT - DRUG ABUSE AS EVIDENCED BY CO'S NJP PROCEEDING OF 6 NOVEMBER 2020 FOR VUCMJ ART. 112A - WRONGFUL USE, POSSESSION, ETC., OF CONTROLLED SUBSTANCES (2 SPECIFICATIONS),

1910-146

Least Favorable Characterization of Service Possible is Under Other Than Honorable Conditions.

If your separation is approved, it will result in discharge, suspended discharge, release from active duty to a Reserve Component, transfer from Selected Reserve to Individual Ready Reserve (IRR), or release from custody or control of the U.S. Navy. If applicable, MILPERSMAN 1910-166 is not a reason for administrative separation processing.

YOU ARE ENTITLED TO BELOW RIGHTS (INITIAL APPROPRIATE BLOCK)

ELECT

WAIVE

5. To consult with qualified counsel. You may consult with civilian counsel retained at your own expense. (Non-lawyer counsel may be appointed as determined by commanding officer.)

(b)(6)

6. To submit statements to the administrative board or to the separation authority in lieu of a board.

7. To obtain copies of documents that will be forwarded to the separation authority supporting the basis for the proposed separation. (Classified documents will be summarized in unclassified form.)

8. To request an administrative board. (Failure to appear without good cause constitutes a waiver of the right to be present at the administrative board.)

9. To representation at an administrative board by qualified counsel.

10. To representation at an administrative board by civilian counsel at your own expense.

11. If applicable, to request transfer to Fleet Reserve/Retired/Retired Reserve List understanding that you have the right to an administrative board to recommend retirement in your current or a reduced pay grade. If you waive such board, a reduction to a reduced pay grade upon transfer may be directed if you are being processed for misconduct. Members must have 20 years of creditable active duty service to elect. Approval to Transfer to the Fleet Reserve/Retired/Retired Reserve List is at the sole discretion of the Secretary, and your request may be disapproved.

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ADMINISTRATIVE SEPARATION PROCESSING NOTICE

Supporting Directive MILPERSMAN 1910-402

NAVPER 1910/31 (Rev. 08-2019)

PREVIOUS EDITIONS ARE OBSOLETE

ADMINISTRATIVE BOARD PROCEDURE (continued)

ADDITIONAL NOTICE

12. If you commence a period of unauthorized absence subsequent to receiving this notice, the administrative separation processing may continue in your absence.
13. For members on active duty not in civilian confinement: You are advised that separation proceedings in your case will be suspended for a period of 2 days from date this notice is delivered to you personally in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence.
14. For members who are reservists not on active duty: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your designated mailing address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If your separation involves transfer to IRR, you are advised that characterization of service upon transfer to the IRR, also, will constitute tentative characterization of service upon discharge at completion of naval service obligation, unless you take affirmative action to affiliate with a drilling unit of Selected Reserve; and you participate satisfactorily as a drilling member of Selected Reserve for a period of time which, when added to any prior satisfactory service during this period of obligated service, equals period of obligated service. If you submit evidence of completion of above, separation authority may assign a more favorable characterization of service. If you do not submit such evidence, characterization of service is same as characterization of service upon transfer from active duty or Selected Reserve to IRR. If you are in records review (non-drilling) status, you are entitled to permissive (no-cost) orders to attend any administrative board hearing to which you may be entitled.
15. For members subject to reimbursement: You are advised that you may be subject to a reimbursement requirement for recoupment of advance education assistance costs, bonuses, or special pays.
16. For members in civil confinement: You are advised that separation proceedings in your case will be suspended for a period of 30 days from date this notice is delivered to you personally or received at your confinement address in order to give you a reasonable opportunity to exercise rights set forth herein. Failure to respond will constitute a waiver of all rights and processing may continue in your absence. If you are eligible and have elected an administrative board, and you are unable to make arrangements which would allow you to appear in person before the board, proceedings will continue in your absence. In this event, however, you may be represented before the board by your counsel. The below named counsel has been appointed your military counsel for consultation and/or representation for this action.

17. Name of Military Counsel:

18. Address of Military Counsel:

19. Phone Number:

CIVILIAN CONVICTION APPEAL INFORMATION (RESPONDENT INITIAL APPROPRIATE BLOCK)

YES

NO

N/A

20. Do you intend to file an appeal?

☐☐☒

21. Do you request separation before your appeal is decided or time for appeal has passed?

☐☐☒

COMMAND CERTIFICATION (COMMANDING OFFICER OR "BY DIRECTION")

22. Certifier's Name (Last, First, MI):

23. Certifier's Signature:

24. Date:

(b)(6)

LNC(SW/AW), USN

(b)(6)

By direction

19 NOV 2020

MEMBER CERTIFICATION

I ACKNOWLEDGE RECEIPT OF THIS NOTICE.

25. Service Member's Name (Last, First, MI)

26. Service Member's Signature:

27. Date:

(b)(6)

USN

(b)(6)

Nov 24 2020

MY RESPONSE TO THIS NOTICE IS COMPLETE.

28. Service Member's Name (Last, First, MI)

re:

30. Date:

(b)(6)

USN

(b)(6)

Nov 24 2020

COUNSEL CERTIFICATION (IF APPLICABLE)

31. Counsel's Name (Last, First, MI)

32. Counsel's Signature:

33. Date: